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## MEMO

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To : All PTP's Vendors

From : Dr. Irwana Abd Malek  
General Manager, Supply Chain Department

Date : 26<sup>th</sup> August 2020

Ref No : PTP/SCD/CEO/0337/2020

Subject : **VENDOR REGISTRATION FEES IMPLEMENTATION**

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The purpose of this memo is to inform that the implementation of a non-refundable vendor registration fees to all vendors that are interested to register as PTP's approved vendors has been differ to 1<sup>st</sup> November 2020. This fee is used to cover on administrative cost for activities which is including, but not limited to documents screening and credentialing, analyzing, evaluating and status monitoring.

The registration fees that will be imposed to vendor as per below:

DESCRIPTION	FEES (MYR)	DURATION (YEAR)
New Application	200	2
Renewal of Registration (only apply for renewal within 3 months after expired date)	100	2
Renewal of Registration (apply for renewal after 3 months of expired date)	200	2

\*\*Existing vendors will need to be re-registered under new application which the fee of MYR200 will apply.

Notification will be sent if there is any changes of the implementation date.



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Please do not hesitate to liaise with Vendor & Data Management Unit for any further enquiries at 07-504 2222, Ext:7814/8806 or email at [SCDvendordatamgt@ptp.com.my](mailto:SCDvendordatamgt@ptp.com.my).

Thank you.

Regards,

A handwritten signature in black ink, appearing to read 'Dr Irwana Abd Malek', positioned above a horizontal dotted line.

**DR IRWANA ABD MALEK**  
General Manager,  
Supply Chain Department