PTPACS Online

29 December 2020

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01 PTPACS Online

PTPACS Online - Opening 1 January 2021

A Member of MMC Group

1 PTPACS ONLINE ACCOUNT REGISTRATION

One account for all things
One account - One place to manage it all. Welcome to PTPACS Online.

2 PTPACS ONLINE VISITOR PRE-REGISTRATION

Save time and stay organized
Submit your application at any time of the day or evening.

3 PTPACS ONLINE BODYPASS PRE-REGISTRATION

Quickly apply or renew your card access application in one place.

4 PTPACS ONLINE VEHICLE STICKER PRE-REGISTRATION

Stay informed of your application at any time

FIND US AT : https://acs.ptp.com.my:8443

CONTACT US
For more information :

**+6 07 504 2222 Ext : 2261 or 2203**   **PassOfficePPD@ptp.com.my**

02 **Create PTPACS Online Account**

PTPACS Online Account Registration

1

STEP :

Open browser and insert the following URL :
https://acs.ptp.com.my:8443

Click **New Registration** to create new account.

2

STEP :

Fill up registration form and click **Register Button.**

3

STEP :

Once receive email confirmation, click **Link** to activate account.

4

STEP :

Once account active, insert **email and password** to login PTPACS Online.
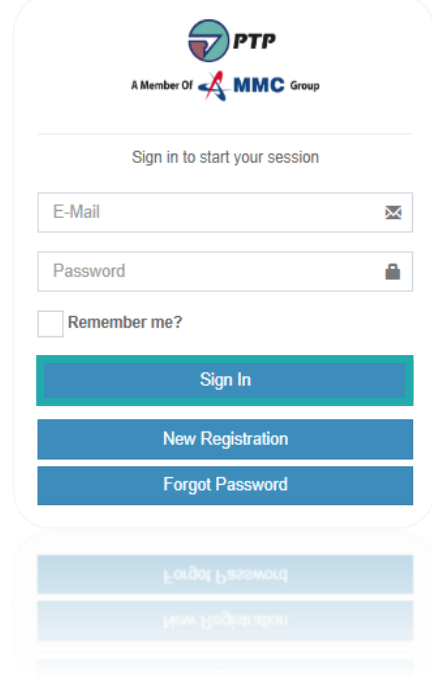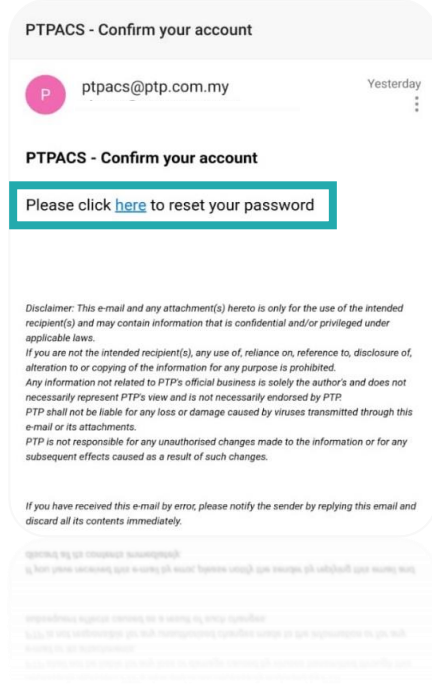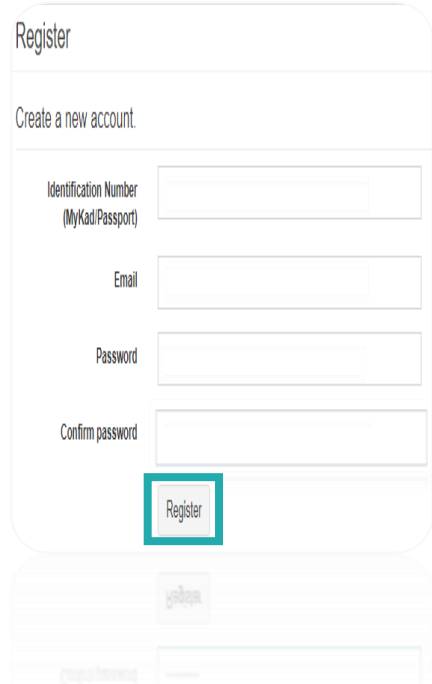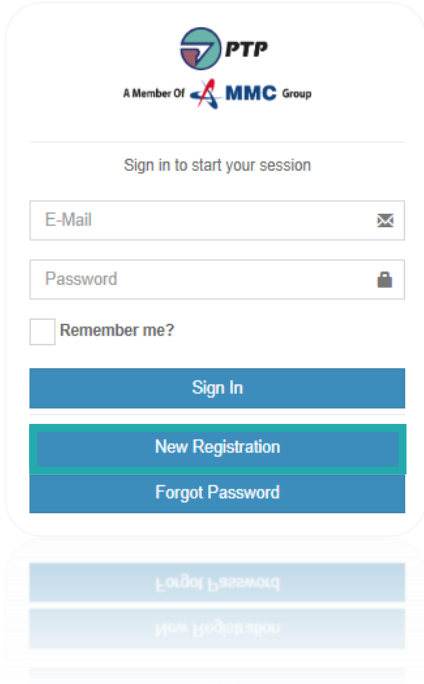
03 **Application Process**

PTPACS Online Application Process

1 **Visitor Pre-Registration Process Flow**

Visitor who wish to visit PTP and Tenants for business matters needs to pre-register and obtain approval of the visit by Area Owners and Port Police Department. Once approved, Visitor will be notified the location to collect the visitor card either at Main Gate, Gate B, PTC, PUB, WISMA A or Wisma B. PPD will conduct physical and proof of identification when the Visitor arrive.

Visitor	Area Owner	Port Police
Register Personal and Visit Details • Purpose of Visit, Date and Location	**Review and Respond** • Approve or Reject the Visit Application	**Review and Respond** • Approve or Reject the Visit Application
		Assign Registration Checkpoint
Visitor Arrive and Register at Checkpoint • Confirmation through Mykad or Passport		Verify Visitor Details with Pre-Registration
Visitor Receive Visitor Pass		Assign Visitor Card and Access based on the Approved Area

ⓘ Refer to **PTPACS Online User Guide** for more detailed instructions

PTPACS Online Application Process

2 Bodypass (Access Card) Pre-Registration Process Flow

User can now submit new or re-new bodypass (access card) application including attach supporting documents online.

User	Area Owner	Port Police

Register Bodypass Application
- User Details, Area Owner and Supporting Documents

Review and Respond
- Approve or Reject the application

Review and Respond
- Approve or Reject the application

Verify blacklist status and check previous bodypass application status

Create bodypass and assign access level

System notify User to collect the bodypass

User collect and make payment at PPD collection counter
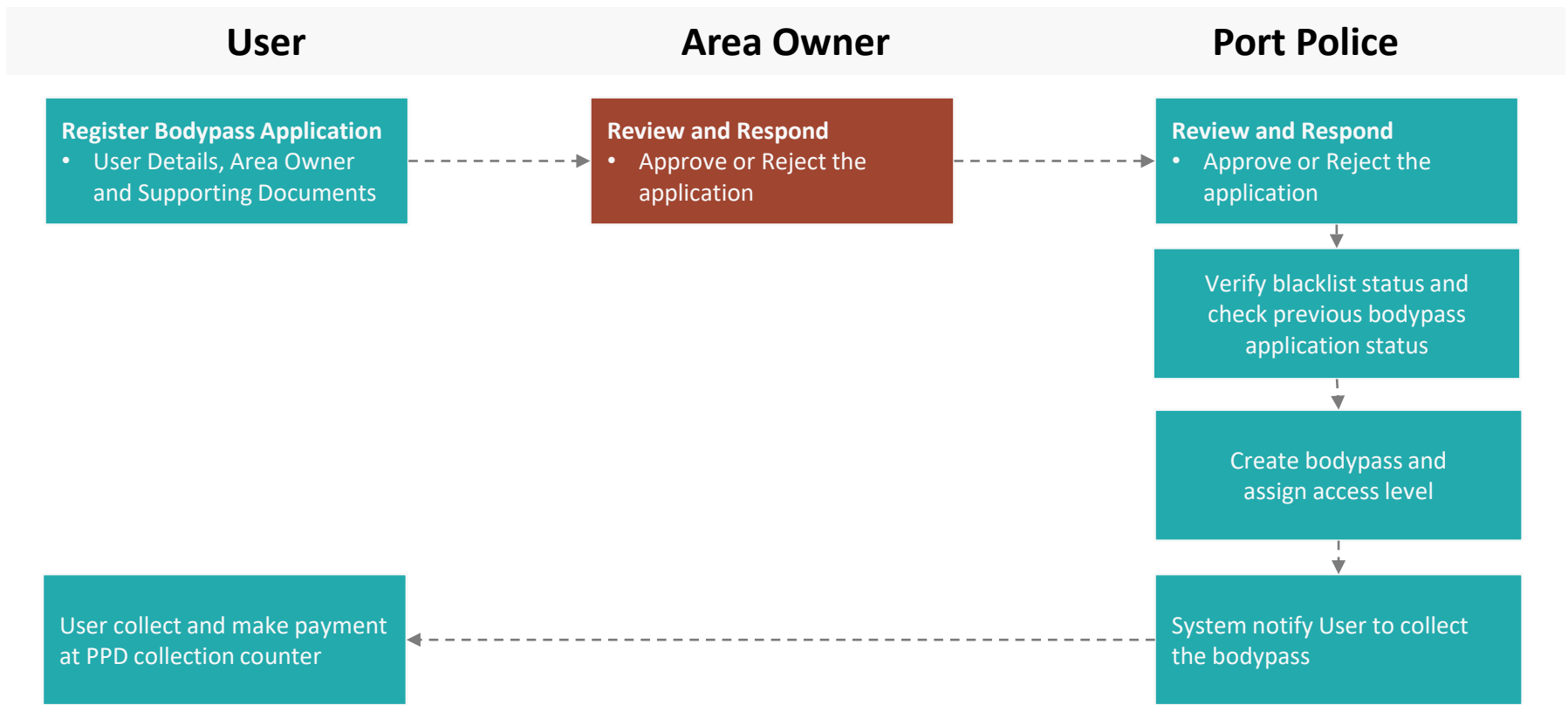
ⓘ Refer to **PTPACS Online User Guide** for more detailed instructions

PTPACS Online Application Process

3 **Vehicle Sticker Pre-Registration Process Flow**

User can now submit new or re-new vehicle sticker application including attach supporting documents online.

User	Area Owner	Port Police
Register Sticker Application • User Details, Vehicle Plate, Type and Supporting Documents		**Review and Respond** • Approve or Reject the application
		Verify blacklist status and check previous vehicle sticker application status
		Create vehicle sticker
User collect and make payment at PPD collection counter		System notify User to collect the vehicle sticker

ⓘ Refer to **PTPACS Online User Guide** for more detailed instructions

Thank You

ports & logistics