



A Member of MMC Group

# MEMO

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To : All PTP's Vendor

Date : 02<sup>nd</sup> January 2025

Ref No. : PTP/SCD/PATD/0004/2025

Subject : **REQUIREMENT FOR ACKNOWLEDGEMENT OF PTP VENDOR CODE OF CONDUCT**

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The purpose of this memorandum is to inform all vendors registered with or intending to register with Pelabuhan Tanjung Pelepas ("PTP"), of the mandatory requirement to acknowledge the Vendor Code of Conduct ("the Code").

The Code outlines a comprehensive set of obligations regarding business and ethical practices, professional conduct, and adherence to Environment, Social, and Governance ("ESG") principles. All vendors are expected to comply with these standards when engaging with or working with PTP.

Notwithstanding the above, PTP would like to emphasize that it is essential for all vendors to be fully aware of this mandatory requirement in order to remain active on the PTP Vendor List. In that regard, both new and existing vendors are compelled to acknowledge the Code.

Additionally, you may access the Code online through the PTP Official Website.

Should you have any further inquiries or require additional information regarding the Code requirement, please do not hesitate to contact our Vendor Management in charge:

1. Adzlyn Adnan, at [adzlyn.adnan@ptp.com.my](mailto:adzlyn.adnan@ptp.com.my)
2. Hazreen Abdul Malek Tan, at [hazreen.malek@ptp.com.my](mailto:hazreen.malek@ptp.com.my)

Thank you for your cooperation and commitment in upholding the highest standards of business and ethical practices.

**PELABUHAN TANJUNG PELEPAS SDN BHD**

A handwritten signature in blue ink, appearing to read 'DR. IRWANA ABD MALEK'.

**DR. IRWANA ABD MALEK**

Head, Supply Chain Division